**Bicester & North Oxford Cricket Club – Safeguarding Policy Statement**

Bicester & North Oxford Cricket Club (The Club) is committed to ensuring all Children (i.e. all persons under the age of 18) participating in cricket have a safe and positive experience.

We will do this by:

* **Recognising** all children participating in cricket (regardless of age, gender, race, religion, sexual orientation, ability or disability) have the right to have fun and be protected from harm in a safe environment
* **Ensuring** individuals working within cricket at, or for, our club provide a welcoming, safe, and fun experience for children
* **Adopting** and implementing the England and Wales Cricket Board (ECB) “Safe Hands – Cricket’s Policy for Safeguarding Children”
* **Appointing** a Club Safeguarding Officer and ensuring they attend training modules required by the ECB
* **Ensuring** all people who work in cricket at, or for, our club (such as staff, officials, volunteers, team managers, coaches and so on) understand how the “Safe Hands Policy” applies to them
* **Ensuring** all individuals working within cricket at, or for, the club are recruited and appointed in accordance with ECB guidelines and relevant legislation
* **Ensuring** all individuals working within cricket at, or for, the club are provided with support, through education and training, so they are aware of, and can adhere to, good practice and Code of Conduct guidelines defined by the ECB, and the club
* **Ensuring** the name and contact details of the Club Safeguarding Officer are available:

- As the first point of contact for parents, children and volunteers/staff within the club

- As a local source of procedural advice for the club, its committee and members

- As the main point of contact within the club for the ECB County Welfare Officer and the ECB Safeguarding Team, and

- As the main point of contact within the club for relevant external agencies in connection with child safeguarding

* **Ensuring** correct and comprehensive reporting procedures exist for raising and managing child safeguarding concerns.
* **Providing** an environment where the views of children, parents and volunteers are sought and welcomed on a range of issues. This will help us create an environment where people have the opportunity to voice any concerns (about possible suspected child abuse/neglect, and/or about poor practice) to the Club Safeguarding Officer \*

\*Details of the County Welfare Officer will be made available, in case the Club Safeguarding Officer is unavailable, or the concern relates to the Club Safeguarding Officer.

* **Ensuring** all suspicions, concerns and allegations are taken seriously and dealt with swiftly and appropriately
* **Ensuring** access to confidential information relating to child safeguarding matters is restricted to those who need to know in order to safeguard children – including the Club Safeguarding Officer and the appropriate external authorities, such as the Local Authority Designated Officer (LADO), as specified within ECB child safeguarding procedures

**Ann Cummings**

**Club Safeguarding Officer**

**April 2021**

**BNOCC Safeguarding Policy**

INTRODUCTION

Bicester and North Oxford Cricket Club is committed to providing the safest environment for all its members. This safeguarding policy intends to give an overview of the club’s safeguarding approach

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For more detail on any of the information included in this guide please see the complete Welfare Policies within the club’s Club Mark folder or contact the Club Safeguarding Officer.

1. ETHICS

Bicester and North Oxford Cricket Club (BNOCC) actively promotes and supports ethics in sport, where ethics can be defined as the application of moral rules, principles, values and norms. In line with the values of the English & Wales Cricket Board the Club practices the following core values while delivering cricket opportunities:

* Fairness & Fair Play
* Inclusion for ALL
* Integrity
* Respect
* Equity

Every member within our club whether as players, administrators, officials, coaches or supporters – takes personal responsibility for ensuring that cricket activities are fun and fair for all.

2. HEALTH & SAFETY POLICY:

To support our Health & Safety policy statement we are committed to the following duties:

* We undertake regular, recorded risk assessments of the club premises and all activities undertaken by the club:
* We create a safe environment by putting health & safety measures in place as identified by the club risk assessments
* We ensure that all members are given the appropriate level of training and competition by regularly assessing individual ability dependent on age, maturity and development
* We ensure that all members are aware of, understand and follow the club’s health & safety policy
* We ensure that normal operating procedures and emergency operating procedures are in place and followed by all members (See page 7)
* We provide access to adequate first aid facilities, telephone and qualified first aider at all times
* We report any injuries or accidents sustained during any club activity or whilst on the club premises (See page 8)
* We ensure that there are qualified first aiders available at all cricket sessions
* We ensure that the implementation of the policy is reviewed regularly and monitored for effectiveness

1. DUTY OF CARE

As club members we have a duty to:

* Take reasonable care of our own health & safety and that of others
* Co-operate with the club on health & safety issues
* Correctly use all equipment provided by the club
* Not interfere with or misuse anything provided for our health, safety or welfare.

**Key contacts:**

Youth Cricket: Mark Townsend

Contact Details: townsend969@btinternet.com

Club Safeguarding Officer: Ann Cummings

Contact Details: annmcummings1@gmail.com

Chairman: Phil Mist

Contact Details: arcadia2000@hotmail.com

Secretary: Wesley Kernaghan

Contact Details: Wesley.kernaghan@fedex.com

Coach: Gary Sansome

Contact Details: gsansome62@sky.com

4. RISK ASSESSMENT

**Hazard**

A hazard is something with the potential to cause harm to an individual. This can be an object, an activity or a substance.

**Risk**

Risk expresses the likelihood that the harm from a potential hazard is realised. Risks are normally categorised as low, medium or high.

BNOCC completes risk assessments for all activities e.g. indoor nets, youth coaching, men’s training etc. Each risk assessment follows the template shown on the following page:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| GENERIC RISK ASSESSMENT |  | |  |  |
| **Establishment:**  **Bicester & North Oxford Cricket Club** | **Assessment by:**  **Ann Cummings** | **Date:**  **17/03/17** |  |
| **Review Date:**  **January 2019**  **January 2020**  **February 2021** | **Approved by:**  **Mark Townsend** | **Date:**  **10/01/19**  **12/01/20**  **16/02/21** |
| **ACTIVITY (brief description)**  Indoor cricket nets | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Hazard / Risk | **Who is at Risk?** | **Normal Control Measures**  *(Brief description and/or reference to source of information).* | **Additional Control Measures**  *(to take account of local/individual circumstances).* | **Risk Rating H/M/L** |

5. DEALING WITH INCIDENTS / ACCIDENTS

Injury is a common occurrence while participating in cricket. As a member of BNOCC you have the responsibility to ensure that any injury or incidents are recorded and reported.

**Guidelines for dealing with an incident/accident**

Step-By-Step Advice for Club Members:

1. Stay calm but act swiftly and observe the situation.
2. Is there danger of further injuries? If so, ensure others are moved to somewhere safe.
3. Listen to what the injured person is saying.
4. Alert the first aider who should take appropriate action for minor injuries.
5. In the event of an injury requiring specialist treatment, call the emergency services.
6. Deal with the rest of the group and ensure that they remain adequately supervised.
7. If anyone within the group shows signs of distress then ask someone to sit with them.
8. Do not move someone with major injuries.
9. Wait for the emergency services if they have been called (ensure there is someone available who can direct them).
10. Contact the injured person’s parent/emergency contact.
11. Complete an incident/accident report form.

6. ACCIDENT & INCIDENT REPORTING

Ensure that you know where the accident book is held – this has template forms within it for completion. Information you should record will include:

Name of Coach/ Individual doing the reporting

**About the injured person:**

Full Name and contact details

**About the incident:**

Activity taking place at time of incident

Date, time and place of incident

Description of incident

Action taken

The complete report form must be completed in the event of an incident/injury and returned to the senior coach.

7. CHILD PROTECTION

Cricket can and does have a very powerful and positive influence on people – especially young people and vulnerable adults. Not only can it provide opportunities for enjoyment and achievement, it can also develop valuable qualities and skills such as self-esteem, leadership and teamwork. These positive effects can only take place if cricket is in the right hands – in the hands of those who place the welfare of all young people and vulnerable adults first and adopt practices that support, protect and empower them.

Adopting best practice by everyone will help to safeguard children and vulnerable adults from potential abuse as well as adults in positions of responsibility from potential false allegations of abuse.

BNOCC is committed to the protection of children and vulnerable adults through the implementation of this policy and the supporting procedures.

**Good Practice**

BNOCC supports and requires the following good practice with children and vulnerable adults:

* Make cricket fun, enjoyable and promote fair play.
* Always work in an open-environment e.g. avoid private or unobserved situations and encourage an open environment for activities.
* Treat all children and vulnerable adults equally, with respect and dignity.
* Put the welfare of each child or vulnerable adult first before winning or achieving goals.
* Be an excellent role model including not smoking or drinking alcohol in the company of children or vulnerable adults.
* Request permission for the use of any video or photographic equipment.
* Give enthusiastic and constructive feedback rather than negative criticism.
* Request permission if volunteers/staff are required to transport young people in their cars or minibuses.

If you require any further information with regard to the Child Protection policies of BNOCC please contact Ann Cummings, the Club Safeguarding Officer

**What to do if a disclosure is made to you**

A disclosure is when a young person opens up about something personal that has happened to them. It usually involves the development of trust between the young person and the person they disclose to.

How to listen to a disclosure

* React calmly so as not to frighten the child/vulnerable adult.
* Listen to the child/vulnerable adult.
* Do not show disbelief.
* Tell the child/vulnerable adult that he/she is not to blame and that he/she was right to tell.
* Take what the child/vulnerable adult says seriously, recognising the difficulties inherent in interpreting what a child/vulnerable adult says, especially if they have a speech disability and/or differences in language.
* Do not pre-suppose that the experience was bad or painful - it may have been neutral or even pleasurable.
* Always avoid projecting your own reactions onto the child or vulnerable adult.
* If you need to clarify, keep questions to the absolute minimum to ensure a clear and accurate understanding of what has been said.
* If you need to clarify or the statement is ambiguous, use open-ended, non-leading questions.
* Do not introduce personal information from either your own experiences or those of other children or vulnerable adults.
* Reassure the child or vulnerable adult.
* Do not tell the child / vulnerable adult that you will keep the matter confidential – ensure they know that you will have to share the information with the Club Welfare Officer

**What to do after a Disclosure has been made to you**

* Listen to the child as detailed above.
* Acknowledge the information received.
* Pass the information to the Club Safeguarding Officer and - **if appropriate** - the parents/guardians/carers of the child or vulnerable adult
* Make a full written record of the disclosure on the day you receive the disclosure.
* Sign and date the record then pass it to the Club Safeguarding Officer.

1. CODES OF CONDUCT

BNOCC has produced four codes of conduct to govern the behaviour of people at the club. These are:

Code of Conduct for Officials and Volunteers

Code of Conduct for Players

Code of Conduct for Parents and Carers

Code of Conduct for Members and Guests

All four codes of conduct are available on the BNOCC website and everyone is expected to read and abide by them. Failure to do so will be dealt with by the officials of the club.